

COVNA Executive Board Meeting  
October 18, 2022, 6p – 2503 Comburg Castle Way

1. Call to order & Attendance - 6:08p, Michelle, Matt, Ron, Katy, Will, Denise

2. Pending Business

- a. NNO review - successes, lessons learned - good turnout; good pizza order; Michelle has the money from the sponsors (Ken \$100, KC \$125); Michelle has the pizza receipt, will give those to Ron for receipts and reimbursement, Denise will turn in receipt for Costco run on sparkling water and sodas; for fire trucks, the city turns the list in 3 weeks ahead of time - remember for next year as soon as we know the date; COVNA president has to put in request; reminder to submit it 6 weeks ahead of time, around July 1st

NNO website sign up in person near Mueller to pick up a packet of NNO licensed items and can request fire truck then; City of Austin NNO website; City contact: Theresa.Sifuentes@austintexas.gov

- b. Halloween Block Party (October 29th, 4-7p)

- i. Location? - Asking Rachel on Ramblewood; and Will going north end of Queenswood; TBD; circle back Thursday, 10/20 to confirm location; Denise to ping the group on Thursday;
- ii. What items still need to be done? Katy will create awards for costume contest, COVNA can provide a bucket of candy; Will donating candy
- iii. Do we have sponsors? Hold off on sponsors until the (more expensive) holiday party, Dorothy Trainer; McQuaddes (2), Cassie Curtin all interested in sponsoring with their businesses;
- iv. Food/drinks ordered? Is this a COVNA sponsored event? What is the event budget? No food/drinks;

3. New Business

- a. Next event prep: Holiday Party (Dec 10)

Updates on

- i. Location? - Still scout Texican (Michelle) or outside on the lot; and pricing Taco Baby (Michelle);
- ii. Sponsors? 6 sponsors, can ask for \$250 each; Will to reach out to business surrounding the neighborhood Michelle to send email blast, and reaching out on social media; Michelle to reach out to owners of the lot
- iii. (Added by Matt) Election transparency - positions up for election: ANC Rep; VP; Treasurer

People need to submit their names to be on the ballot, by December 1st to the email listserv; duplicated in newsletter (Katy)

Newsletter scheduled for delivery November 12th; Katy to distribute to Board the weekend of the 5th; confirm membership with Denise; member since July 1 to run;

Katy asking if we can have people opt out of a paper newsletter; Denise that could be too much for the volunteer walkers;

Will wants to run for VP; Denise interested in treasurer; Ron wants to be ANC rep; Will confirmed that Blake Powers on Shelby Oak can take over as web admin; Katy to ask for a newsletter assistant to organize collating; delivering, organizing to walkers

b. Website access/training

- i. What website updates are needed? Matt to try and create a new account for Katy to get permissions to update the website; Katy to register with a different email address and Matt will attempt to grant admin access
- ii. What training/access needs to be granted? Matt to work with Blake to get him access; Michelle to get Matt in touch with Blake ;

4. Future agenda items - Will suggested Bring newly elected board members to the December meeting; Holiday party;

5. Future meeting dates - *November 8 - hosted by Michelle, December 13 - hosted by Will*

6. Adjourn - 7:19p