

1. Call to order & Attendance - 6:04p, Michelle, Will, Katy, Sean, and Denise
2. Pending Business
  - a. Summer Picnic recap - Tanya hosted, Ron and Michelle attended; we owe one cancellation for one lifeguard for the previously canceled picnic; not a lot in attendance; Denise asked if we need approval for the cancellation fee, Michelle stated that the expense was already approved and she will send proof of the payment to the lifeguard for the event that was not canceled to Ron, and asked Ron to cut a check to reimburse; Tanya has some receipts that Michelle will collect for reimbursement of party expenses; Ken gave \$100 directly to Tanya, but she still spent at Costco beyond that; Ronnie paid her \$20 at the party; MH to provide Ronnie's info to Denise, and give \$ to Ron; Tanya indicated in text that she spent \$159.17 and Ken gave her \$100 so we owe her the difference; Ron clarified payment process: Michelle to pay lifeguard (Merrick?) and then submit proof to get reimbursed by COVNA account by treasurer

Katy asked if there are any lessons learned from the event. Michelle stated that the picnic seemed like plan B for the event and if plan B could have been plan A... Several PTA volunteers attended, people seemed to like the back to school all inclusive vibe, didn't want it to go without being rescheduled, knowing Tanya had it planned, so they talked about merging the parties; Michelle added that one takeaway that there's an opportunity to do something a little more; Ron says he doesn't think people enjoy a pool party, but could be in the minority; Denise asked how many attended, Michelle said 30 including kids, plus 1 lifeguard, and added that it served a purpose, that's what's important that people gather.

**ACTION ITEM:**

- Michelle to pay outstanding lifeguard cancellation fee and submit receipt to Ron for reimbursement
- Michelle to collect Tanya's receipts for party expenses for reimbursement by Ron

b. Website/WordPress update/Newsletter

Will: No update on Matt's friend; Katy asked about someone who had volunteered before, months ago, Blake, who raised his hand, and said it should be managed by a Board member (not sure if Matt said that or Blake); Sean asked who uses the COVNA website; there should be metrics accessible by an admin, Blake said it's expired, we need our secure site license, says we need someone else to do it. Michelle to get with Blake to see where we're at and get a better handle on what it needs; thinks we should keep the website; she stated that it adds to the charm of the neighborhood; Sean suggested we scrap it and rebuild it; Katy agreed; all agree to have Michelle ask Blake if he's interested in managing our website if we scrap it all and start over, simpler, with the same URL.

**ACTION ITEM:** Michelle to circle back to Blake to ask if he's willing to manage the website if we clean it up and start from scratch with the same URL.

Newsletter update - Katy asked for reminder of a date for the Q3 newsletter; Denise pulled from May meeting minutes: push next newsletters to 1st week of September and mid-November; Katy will take notes and observe what we talk about to put into next newsletter and circulate draft.

**ACTION ITEM:** Katy to draft newsletter to Board to review draft ASAP

### 3. New Business

#### a. By-law changes

- i. Web position instead of ANC rep - Katy does not see a value to being part of ANC; Michelle asked if we need to consider that web admin not be a full board member; to take on the job but not have to put in the time for meetings; Katy asked if we want to eliminate the ANC rep position from the Board, Ron 2nd, Michelle 3rd; Will agree, Denise agree. Requires bylaw change. Katy summarized that we have two questions related to the Board positions:

1. Do we dump the ANC position? All agree yes, leave six members on the board, even number does not pose an issue for voting; Katy to draft something for the newsletter about the role aging out or not drawing interest, solicit bylaw changes; and send message to the email listserv; go out before national night out; Katy and Denise to work together on listserv message
2. Do we ask someone to be a chair for the website admin instead of bringing on as a full board member; Will to follow up with his friend; if it needs to be scrubbed, etc.

**ACTION ITEMS:** Will to follow up with his friend about wordpress/website scrubbing/refresh;

Katy and Denise to craft listserv message about ANC position bylaw change. Aim for Friday, 9/8

- ii. Change election timing - Michelle asked if we should fold it into this ANC change, or hold for future, Will suggested we look at attendance records for national night out and spring fling to compare; new year, new board, voting in the fall; Katy suggested instead of worrying about the date of the elections, explore absentee voting; Will shared concerns that if we amend bylaws to allow absentee voting we need to establish homestead and not just ownership; Katy suggested that because we aren't going to change it for this year, it would behoove us as a board to outline what are the things we need to consider and problem solve through, Michelle suggested we put it out there, find a chair, announce it at NNO, then vote on holiday party;

Denise suggested we hold off on election timing/absentee voting bylaw change and proceed with ANC rep position elimination bylaw change first since there has not been a bylaw change in decades and the process set out in the bylaws does not allow enough time to effect the change by this year's elections; Ron 2nd, Will and Katy agree.

- b. Next event: National night out - Oct 3

- i. Location? Michelle submitted Crownspoint Circle as the address of the NNO to organizers and requested fire truck; Katy to reach out to Patty to check with those residents and see if they're okay hosting in their cul-de-sac;
- ii. Food? - Jet's order; repeat last NNO order - Denise to double check receipt: last NNO we ordered 13 pizzas (2 veggie, 4 cheese, 3 sausage, 4 pepperoni)
- iii. Sponsors? Ken has committed to \$100 for any future events; KC, too, for a total of \$200

**ACTION ITEMS:** Katy to reach out to neighbors on Crownspoint Circle about hosting NNO

4. Future agenda items - by-laws, nailing down NNO, figuring out Halloween block party/parade is 10/28, Dec 2nd is holiday party/meeting/elections
5. Future meeting dates - *Meeting the week of the NNO event: 9/26, 6pm; Zoom, Oct 10 - hosted by Michelle; Nov 7; Dec 5*
6. Adjourn - 7:33pm